Student - Parent Handbook

Christian Heritage School
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Letter to Parents

Dear Parents,

We heartily welcome you and your children to Christian Heritage School. The faculty and staff at CHS consider it a privilege to partner with you in the education of your children. Thank you for placing confidence in us to join you in this very important ministry. We are here to serve you.

The primary mission of CHS is to join with parents to teach children about God's ways and to help them practice walking in His paths. We have been called by God to assist you in fulfilling your God-given responsibility to raise godly children. The secondary mission is to provide an educational program that meets each child's basic academic, social, physical and emotional needs. At the heart of CHS is Christ, providing a sound foundation not only for success in school, but also for success in an otherwise ungodly world.

We hope this handbook will help facilitate a better understanding of CHS, and will provide support, as we team up to raise children who are truly gifts from God. Please review the contents carefully, and keep it as a handy reference should you have questions along the way. If it fails to provide information you might need, please feel free to call the school. We look forward to a long and fruitful relationship with you and yours at CHS.

CHS School Board

People to Know at CHS

Board of Directors

Rod Colvin - Chairman
Tina Hill - Vice President
Brett Bishop - Treasurer
Mark Benner - Secretary
Roger Klein - Member
David Frost - Member
Sheila Reid - Member

Staff

Emily Audet - Administrator
Brenda Victor – Secretary
Emily Audet - Athletic Director

Faculty

Elementary

Janet Stromberger - Kindergarten
Joyce Herron – Grades 1 &2
Shanna Phillips – Grades 3 & 4
Janelle Larsen – Grades 5 & 6
Dan Honeywell – Physical Education
Jody Sears - Music
Samantha Turnbough - Art
Erika Strandley - Library

Junior/Senior High

Becky Oehlwein —Science & Math
Josh Reidt - English & Social Studies
- Math
Jody Sears - Choir, Spanish
Erika Strandley - PE, Electives
Steve McLachlan – 9th-12th Grade Bible
- 7th-8th Grade Bible
Samantha Turnbough - Art

CHS Distinctives

Our Faith Lived Out Daily
Jesus Christ is our Savior and Lord. We believe He is God's only Son, and He was sent by God to provide an opportunity for us to be reconciled to Him eternally. Our faith in Him is lived out at every opportunity possible. Therefore, we strive to act and think like it in everything we do. Prayer is encouraged and practiced as part of maintaining an ongoing relationship with Jesus Christ.

Non-Denominational Affiliation
Christian Heritage School is not affiliated with any denomination. CHS is a member of the Association of Christian Schools International (ACSI), which operates as an organizational/legal resource.

Biblically-Integrated Curriculum
The Bible is the core of all curriculum at CHS and is of fundamental importance to all operations conducted and decisions made. A growing knowledge of the Bible and how to live it out is the greatest educational asset CHS provides. The New International Version of the Bible is used for classwork.

The educational materials we use are by well-known Christian publishers. CHS also makes use of a few secular publishers for math and social studies, but these classes are integrated with a biblical worldview.

Washington State Approved
CHS maintains state approval and is staffed by professional administration and teachers who are committed followers of Christ, teaching and leading from a biblically integrated perspective.

CHS History

Christian Heritage School (CHS) was established in 1982, in the rural farming community of Edwall, Washington. Several spiritually-minded families had a bold vision to provide quality academic instruction using a biblically-based curriculum. When the local public school building closed, it created a providential opportunity to start a Christian school which would provide a college-preparatory education with a biblical philosophy of life, for the families of Lincoln, Adams, and Spokane counties.

For over forty years, Christian Heritage School has successfully met the community's need for Christian education by providing a non-denominational, K-12 educational program that helps students develop a biblical worldview, academic excellence, moral character, and civic responsibility. Year after year, the teachers, staff, coaches, and volunteers willingly share their time, talents, energy, and resources to help the students at CHS reach their full potential in Christ–spiritually, academically, socially, and physically. All are committed to the continual growth of each student, and earnestly take on the responsibility of integrating biblical truth into every academic discipline, as well as guiding students in their relationship with God. The CHS School Board and Parent Association support the teaching staff in these endeavors.

Since its inception, Christian Heritage School has steadily grown in its capacity to educate and disciple students to become leaders who serve in their communities, churches, and careers. CHS offers current technology in the classroom, exceptional drama and musical productions, successful, character-building athletics programs, all in a positive, Christ-centered environment conducive to learning. All of our programs and activities are designed to equip students to practice their faith and honor God with their lives. As a testament to God's unceasing faithfulness, many CHS alumni have achieved their goals and serve their communities as teachers, pastors, missionaries, farmers, doctors, nurses, entrepreneurs, and the like.

Statement of Faith

We believe…

1) The Bible is the inspired and infallible word of God, and is the final authority for matters of faith and conduct. (Psalm 119:89; 2 Timothy 3:16-17; 1 Peter 1:24-25) Therefore, the Scriptures cannot be changed or compromised by cultural, political, or personal interpretations that may become popular. (Matthew 5:18)

2) There is one God, eternally existent in three persons – Father, Son, and Holy Spirit, who created the universe, including mankind in His image, by a direct act. (Genesis 1 & 2; John 1:1-3)

3) God created humans to be in relationship with Him, but sin separates us from God. (Romans 3:23)

4) Jesus Christ is God incarnate, was born of a virgin, lived a sinless life, died to pay the penalty for our sins, was buried, and rose again. (Matthew 1:23; 1 Peter 1:18-21)

5) Salvation is by grace, through faith in Christ, apart from works and is available to all. (John 3:16; Ephesians 2:8-9)

6) The Holy Spirit is present in the lives of all true believers. (Ephesians 1:13-14)

7) In the spiritual unity of believers in the Lord Jesus Christ. (1 Corinthians 12:12-13)

8) God uniquely creates each person as male or female and together we reflect the image and nature of God. (Genesis 1:26-27) Therefore, human life is sacred and we are called to defend, protect and value all human life. (Psalms 139:13-16; Isaiah 1:17) Rejection of one's biological sex is a rejection of the image of God within that person.

9) The term "marriage" means the uniting of one man and one woman in a single, exclusive union, as outlined in Scripture (Genesis 2:18-25). Sexual intimacy is appropriate only within such a relationship. (1 Corinthians 6:18; 7:2-5; Hebrews 13:4) Therefore, any sexual activity outside of marriage is sinful and offensive to God. (Matthew 15:18-20; I Corinthians 6:9-10)

Christian Heritage School holds an orthodox view of Scripture, interpreting it as it has been generally understood by the church for centuries. In the event that an interpretation of the Bible becomes necessary, the Christian Heritage School board will be the final arbiter of all interpretation regarding faith and conduct.

Philosophy of Education

Purpose

Christian Heritage School serves to assist the family in its responsibility to train up godly young people, while working in unity with the church.

Mission Statement

Christian Heritage School seeks to honor and nurture the God-ordained potential of every child in partnership with their parents and church. Through faith-based curriculum and effective instruction, we endeavor to instill in each student a biblical worldview, academic excellence, moral character, and civic responsibility.

Hierarchy of Educational Responsibility

The family is given ultimate responsibility to teach God's Word and train up its children. (Deuteronomy 6:6, 7; Proverbs 22:6)

The church is given the specific duty of preparing God's young people for the work of service to build up the body of Christ.

The school is given the job of not only assisting the family and the church in their endeavors, but fulfilling state requirements for education as well.

Educational Progression

Christian Heritage desires that each student undergoes an educational progression based upon Romans 12:1,2 *"Therefore, I urge you, brothers, in view of God's mercy, to offer your bodies as living sacrifices, holy and pleasing to God—this is your spiritual act of worship. Do not conform any longer to the pattern of this world, but be transformed by the renewing of your mind. Then you will be able to test and approve what God's will is—his good, pleasing and perfect will.*

1. Dedicated to God (belief and commitment).

2. Not conformed to the world (exalting man and gratifying self).

3. Transformed by the renewing of one's mind (to be Christ-like in all that they think and do.)

Result: Fulfilling God's good, perfect and acceptable will in one's life.

Christian Philosophy

We live in a society that is increasingly man-centered (humanistic). The world holds mankind as the ultimate authority and power on the earth. Opposing this is the God-centered (theistic) point of view, one that holds God up as the ultimate authority and power on the earth. Christian Heritage School embraces the God-centered point of view which proclaims that through Jesus Christ "all things were created: things in heaven and on earth, visible and invisible, whether thrones or powers or rulers or authorities; all things were created by him and for him". (Colossians 1:16)

The education philosophy of Christian Heritage School is based upon a view of reality as presented in the Bible:

God has revealed himself to man through his written word, the Bible (Hebrews 1:1-2); the living word, Jesus Christ (John 1:1-4); and his creation, nature (Psalm 19: 1-2).

Man was created in God's image with the unique capacity to know God (Genesis 1:27).

Man is a sinner by nature (Romans 3:23) and when left to himself faces eternal separation from God (Romans 6:23).

Man must be born again (John 3:7) and recreated in God's image through his son, Jesus Christ (II Corinthians 5:17).

The Holy Spirit enables the child of God to know that which the natural man can never know (I Corinthians 2:14).

Viewed in this light, the function of Christian school education is to enable the student to see that everything has a direct relationship to a sovereign God." The earth is the LORD's, and everything in it, the world, and all who live in it;" (Psalms 24:1).

Once a student establishes his or her personal relationship with God through Jesus Christ, (Romans 10:9-10) the Holy Spirit is then free to

open the mind of the student that he may appraise things from a spiritual perspective (I Corinthians 2:14). Teachers strive to integrate Biblical truth in every academic discipline and thereby guide students in their relationship with God.

Educational Goals

1. To glorify God in all endeavors

   Psalm 86:11-12 *Teach me your way, O LORD, and I will walk in your truth; give me an undivided heart, that I may fear your name. [12] I will praise you, O Lord my God, with all my heart; I will glorify your name forever.*

2. To provide a strong academic program based on a biblical educational philosophy. Students will be given a strong background in the basics of reading, language, mathematics, science, and history.

3. To provide non-denominational biblical training that will tend to teach the foundational and generally accepted Christian beliefs and principals, while leaving denomination-specific doctrines to parents and churches.

4. To instill patriotism and love of country in the conservative ideals and Judeo-Christian values on which our country was founded.

5. To provide godly Christian teachers who will be role models for the students they teach.

6. To develop in the child Christ-likeness in the following areas as an outgrowth of the development of the Christian mindset (consistent worldview with Christ pre-eminent):

   Spiritually teach the basis of successful Christian living based on faith in Jesus Christ, knowledge of God's Word, development of godly character traits, and maturing in the Christian walk

   Galatians 2:16 *Know that a man is not justified by observing the law, but by faith in Jesus Christ . . .*

   2 Timothy 2:15 *Do your best to present yourself to God as one approved, a workman who does not need to be ashamed and who correctly handles the word of truth.*

2 Peter 1:5-8 *For this very reason, make every effort to add to your faith goodness; and to goodness, knowledge; [6] and to knowledge, self-control; and to self-control, perseverance; and to perseverance, godliness; [7] and to godliness, brotherly kindness; and to brotherly kindness, love. [8] For if you possess these qualities in increasing measure, they will keep you from being ineffective and unproductive in your knowledge of our Lord Jesus Christ.*

Mentally develop a Christian way of thinking that places Christ pre-eminent in all of life, stressing that all of life is spiritual (Philippians 1:21, Ephesians 6:12).

Physically view our body as the vehicle given to us by God in which we live our lives to bring glory to God. Therefore, we need to learn to care for and develop it so that we may serve God to the fullest
(1 Corinthians 6:19-20).

Socially learn to develop biblical human relationships in which we serve people, not use them (Matthew 20:25-28).

Emotionally develop a stable personality based on one's self-worth in God's sight that emphasizes self-control and the fruit of the Spirit (Psalm 139, Galatians 5:22, 23).

General Information

Parent Involvement

Christian Heritage Parents Association (CHPA) is primarily an organization for parents to constructively communicate with other parents, teachers, administration, and school board members about issues pertaining to the school. It is an important opportunity for parents to not only get involved with others who share in the overall CHS ministry, but also have a voice in how those ministries are conducted.

Volunteer Program – The school, as well as the CHPA, is always in need of dedicated parents and friends who are willing to share their time, talents, energy, and resources to make CHS the quality ministry that it is. Leadership, promotion, maintenance, cleaning, and acting as a teacher's aide are examples of ways in which you can help this school. Please let us know if you can help. Without your support, this ministry cannot be what it should be.

Communication Between School and Home

As partners in raising your children, regular and supportive communication is a must. Please know that we have every child's best interest at heart. A child's perspective must not dictate either of our viewpoints or be allowed to divide us. If your child comes home with any information that concerns you or is apparently incomplete, please help us serve you by following this procedure:

Make sure your child fully understands the issue by asking them to provide you with all the information possible on any given matter or concern from their perspective.

Call the adult individuals involved at the school and show them all the respect due them by asking them for all the information possible on any given matter of concern.

Work together with the adult to come up with a solution. A lack of resolution at this stage should then be communicated to the school administration. It is also important that discussions between partners be kept confidential and that any dissatisfaction not be aired publicly in the form of rumor, gripe, complaint, or argument.

Other regular forms of communication include the following:

Weekly Announcements - Expect an announcement of the week's activities at CHS to be emailed the first day of each school week. Please call immediately if there are any questions about the information provided.

Website: **www.chspatriots.com**

School Email: **office@chspatriots.com**

Telephone Instant Alert – We use FACTS Parent Alert to quickly contact each of our parents, teachers, bus drivers, and staff of any school delays/closures due to inclement weather and other reasons. This can also be used for sports game changes, bus troubles, etc.

In Person - There is no substitute for regular and ongoing communication between school and home, whether that be in person or by phone. It's not just a courtesy that we keep one another "in the loop" about matters pertaining to the kids we share, it's a responsibility. Let's keep one another lovingly accountable.

School Calendars - A year-at-a-glance calendar is provided to each CHS family.

Christian Heritage Parent Association (CHPA) - This organization is your "official" voice to the school board. Attend the meetings and express your opinion.

Board Meetings – During every monthly board meeting, a half-hour is available for public input. Please understand that sometimes no action can be taken on any topics until the subsequent board meeting. If you would like to address the board during this time, please call the administrator at least one day ahead of time.

Parent Conferences – CHS has formally scheduled parent conferences after the First and Third Quarters of the school year. It is important that these conferences be attended by at least one adult member of each family. Parents are welcome to schedule private conferences with their child's teacher at a time that is

mutually convenient if they can't make it to a scheduled parent conference.

Progress Reports - Reports on each child's academic and behavioral progress are provided for parents at the midpoint of each grading period, four different times throughout the year. Input and feedback at these times is especially important.

Report Cards - Report cards are provided for parents every nine weeks throughout the school year for K-6 (twice yearly for 7-12). After report cards have been reviewed it is important that they be returned to school, and communication about any marks or comments given should be discussed at this time.

FACTS/RenWeb Online Grade Reporting- Parents of students in grades 7-12 can check their students' academic progress, as well as homework assignments and scheduled tests, etc. at any time by going to www.renweb.com. New families will receive a notice to create a login and password.

Teacher Correspondence - Many teachers correspond informally with the parents of the children they teach, especially in the elementary grades. A phone call, e-mail, or written response back is often helpful and lets the teacher know he or she is being heard.

Emergency Contacts

It is crucial that all families give a phone number to the office where they can be reached in an emergency. Home and work numbers are a must. Cell phone numbers or e-mail addresses are required. All this information should be reviewed and updated by parents each year through *FACTS* to make sure that it is always up-to-date.

Change of Address/Withdrawal

Whenever a move to a new phone and/or address is imminent, please let the school office know ASAP. This will ensure continued communication with all CHS families. If a student is to be withdrawn from school, if possible, please involve CHS in the discussions early on. Letting us know why and when allows us to make necessary changes on our end. The same applies for students who will not be returning to school after summer break.

School Hours

Regular school hours are from 8:30 AM to 3:00 PM. Early release days will conclude at noon unless otherwise specified.

Class Schedule –
At the K-2 grade levels, recesses are from 10-10:15 AM, 11:35- 12:05 PM, and 1:45-2 PM, with lunch from 11:10-11:35 AM.

At the 3-6 grade levels, recesses are from 10:15-10:30 AM, 12- 12:30 PM, and 2-2:15 PM, with lunch from 11:35-12 PM.

At the 7-12 grade levels, classes are usually 50 minutes long, with lunch from 11:57-12:27 PM.

Typical Bell schedule for Jr/Sr High

This is our typical 7 period schedule:

1st Period	8:30 - 9:21 am
2nd Period	9:24 - 10:13 am
3rd Period	10:16 - 11:05 am
4th Period	11:08 - 11:57 pm
Lunch	11:57 - 12:27 pm
5th Period	12:27 - 1:16 pm
6th Period	1:19 - 2:08 pm
7th Period	2:11 - 3:00 pm

School Closures

During inclement weather, the CHS administrator will determine all closures, late starts and early dismissals. These decisions are based on early morning contacts with local agencies and weather reports. *RenWeb Parent Alert* will be activated and each parent will be phoned, and various local radio and TV stations will broadcast whatever administrative decision is made.

School Lunches

Currently, students are required to bring a sack lunch to school. Microwaves and refrigerators are available for students to heat and cool their food. In years where there is enough parent interest, a hot lunch program has been offered where meals are provided at cost. At this time CHS does not participate in federally-funded lunch programs.

School Supplies

All parents will be emailed a School Supply List before the school year starts. All necessary student supplies must be brought to school on the first day. Some supplies, such as Kleenex and white board markers, are to be given to the teacher to be stored until needed.

Personal Property

All personal property must be clearly marked for proper identification. A lost and found area will be maintained for all lost property, but each quarter all unclaimed items will be either disposed of or donated to a local charity. In addition, students are required to provide a combination lock for their locker, with the code being given to the Office. CHS is not responsible for any personal items brought on school grounds.

Visitors

Parents are invited to visit the school at any time. Student visitors are welcome with advance notice and permission. All visitors must check in and sign in at the front office in person when they arrive.

Phone Use

Unless an emergency arises, students may use school phones, with office permission only, and then only sparingly during recess, class break, lunch, or before or after school.

Cell Phone/Digital Device Policy

Students are not allowed to have cell phones, tablets, or any digital device (other than a calculator) during school hours. They must be stored in their lockers or cars during school hours. Jr. High and Sr. High students may use their phones at lunch, provided they are upholding CHS standards on their devices.

Also, students may not use personal laptops at school to finish online classes, or to do classwork. For network security and other reasons, only school laptops may be used to do research or classwork during school hours.

Students violating this policy can expect their cell phones or devices to be taken away from them for **24 hrs. on the first offense, a week on the second offense, and for the remainder of the semester on**

any subsequent offense. In addition, an in-school detention may be issued and parents notified.

Injury/Illness at School

In the event a student is injured or is too ill to remain in class, parents will be called, emergency first aid will be given or transportation to the nearest hospital emergency room will be provided, as deemed appropriate by school staff. Any student who is injured must immediately notify his or her teacher, who then must notify the front office, so that proper care can be given and that appropriate paperwork can be completed.

School Nurse - CHS depends on volunteer nursing services, and does not have a full-time nurse on duty. The nurse will ensure that all student vaccination records are up to date, and that all student medical records are safely stored on file.

Medications - If a student is taking medication under a doctor's orders, all medications must be placed under the care of office staff and furnished with specific instructions for administration and authorization by the prescribing doctor. Under no circumstances should students carry any kind of medication with them during the school day.

Student Insurance - Each student at CHS is covered by a home-to-home accident plan as part of their registration fees. This plan includes basic coverage for sports activities. Parents should contact the school for details should their child become injured in a school-sponsored activity.

CHS Annual Auction

Each spring, CHS hosts an auction for the general public. It is a unique event, expressing the flavor of the rural-agricultural roots of the school. It is the second main fundraiser for the year and promises treasures that would be difficult to find anywhere else, while providing an opportunity to contribute substantial financial support for the school.

Annual Support Dinner

Each fall, CHS hosts an appreciation dinner for all families and friends of the school. In addition to expressing our appreciation to all for being a part of the CHS family, the event also serves as one of two primary fundraising programs for the school. Guest speakers, entertainment and a great meal highlight the night. The proceeds from this even play a major role in keeping tuition costs lower.

Student Driving

Parent permission and notification to the Office is required before students can drive to school. Students who drive to school must at all times strive to glorify God with their driving. Cars may be parked only in the school parking lot. Cars are not to be sat in or on, or worked on during school hours. Recklessness in the parking lot or on the roads to and from school may result in loss of privilege to drive to school. Students may not transport other students without oral or written permission from parents and notification to the office.

Driver's Education

CHS does not currently provide a Driver's Education class. Parents are responsible to make all arrangements for their own children to take Driver's Ed, and are responsible for any charges incurred.

It is preferred that all Driver's Education be scheduled for the summer if at all possible. However, if it is necessary to schedule Driver's Ed during the school year, CHS students will not be allowed under any circumstances to leave school for classes or scheduled drives before 2:00 PM. Please plan your classes and drive times accordingly.

Students are still responsible to make up any classwork or tests that they may miss, even if they have an excuse to leave early for Driver's Ed at 2:00 PM.

School Transportation

Student transportation is provided as a service to parents for a fee from the Harrington, Davenport, Reardan, Airway Heights, Medical Lake, and Cheney areas. The exact pickup times and locations vary from year to year depending on which students need the service.

School Pictures
A photographer takes pictures of all CHS students and staff twice each year, once in the fall and once in the spring. Student athletic team pictures are also taken. Parents can order prints to take home by filling out the appropriate order form and making a payment before Picture Day.

Family Yearbook
As part of the registration fee each family pays to the school, one yearbook is included. The yearbook is produced online by the high school journalism class. Extra yearbooks can be purchased if the school is notified before ordering copies in June.

Tuition, Fees, and Payment Policy

We use the FACTS Tuition Management system. Enrollment is online. Parents may choose to pay annually, quarterly or monthly payments running from July through June.

New students enrolling after August must pay full registration application fees, but will pay a pro-rated tuition based on how many full or partial months are left in the school year.

Late Fees - Any late payment will be subject to a $30 late charge, billed through FACTS. Final grades and test results may be withheld if any account is 30 days overdue. Students are subject to removal from school if any account becomes more than 60 days overdue.

School Fines
Students will be held responsible for all lost, stolen or damaged school property. They will also be held responsible for personal items they have neglected and left at school.
Students that return school books at the end of the year with more than normal wear and tear will be fined a book repair fee proportional to the amount of damage. If the book is deemed by the school to be damaged beyond repair, the student will be charged the full replacement cost of the book.

Library books returned more than 3 weeks late, will be accessed a $1 fine per week, up to the value of the book. Lost books must be paid in full to replace the book.

Attendance Policies

State Requirement

The state of Washington requires students ages 8-19 to attend school daily for 180 days per year. It is our responsibility to see to it they attend full days as regularly as possible, not just to meet state law, but more importantly, to increase the chances that students will succeed academically.

When it is absolutely necessary for a student to miss school, the following steps would help the school greatly:

Call or email the school as soon as possible to let us know your child attendance status (before 8:30 AM is best). This notification must be made by a parent or guardian. If the date or time of return is unknown, please indicate. Calling us the day of an absence is preferable to a follow-up note the day of return.

Excused Absences

While parents are ultimately able to determine whether their children will be absent from school, they are reminded that in order for a student absence to be qualified as an excused absence, generally one of the following criteria must be met:

Absent for medical reasons--doctor's appointment, sickness, dentist, etc. Please try to schedule all medical appointments outside of school hours whenever possible.

Family emergency—funeral, emergency illness of family member, family crisis, etc.

CHS sponsored sports event—students may leave for sports reasons only if it is a CHS game, they are a member of the team, or they have a sibling on a CHS team who is playing in a championship game (not regular season games for siblings).

Unforeseen circumstances that are unavoidable—car breaks down, roads iced over, etc.

A spiritual enrichment event allowed by parents—a church sponsored event or a special Christian youth retreat where parents feel it is important enough for the student to attend that they allow them to miss school is an acceptable absence, since we are a religious institution and want to promote the spiritual growth of our students.

All other absences are considered unexcused absences. In addition, any absence which would normally be considered excused that does not have parental permission (by phone or in writing) to the office before 8:30 AM (preferably) is also considered unexcused. The school reserves the right to question absences, excused or otherwise, if a pattern of poor attendance has become obvious or if such absences are negatively impacting student performance.

Unexcused Absences

Those absences which are not cleared by phone call or note will be considered unexcused, until one or the other is received. If no call or note is received up to and including the date of return, the absence will remain unexcused. All rules regarding making up missed school shall then apply.

Make-up Work

Students with excused absences will be allowed the number of days absent to make up all missed work. A student absent only on the day of the test may be required by the teacher to take the test immediately upon return unless a call or note from a parent confirms the validity of the absence.

Students are responsible for finding out about all work missed during an absence and to initiate making arrangements with teachers to get needed information or explanation. Much of this information for secondary students can be quickly seen online using RenWeb.

Work turned in past the number of days absent or as agreed to with teachers will be counted as late. Students may make up tests or

major projects missed during an unexcused absence, but a grade no higher than 60% may be earned, otherwise they will be counted as a zero. Daily assignments may not be made up from unexcused absences.

Anticipated Absences

Unavoidable pre-planned absences (i.e. Jr. Livestock Show, etc.) are to be handled in the following manner:

As soon as it is known, please contact the school office about anticipated absences for advance notice.

Students must immediately begin to make arrangements with teachers/coaches to prepare for the absence. Teachers may require work to be completed ahead of time, or to turn in certain work immediately upon return.

Pre-Excused School Activity Absences

Absences for school activities or athletics require students to make arrangements with teachers about missed work and due dates. Participation in a school function does not excuse students from the responsibility for the work that will be missed.

Truancy

Truancy is being absent from school for all or part of any day without parent or school permission. Truancy is a serious misbehavior, and must be reported to State authorities. An in-school suspension arrangement will be made for first-time violations. Repeated violations will result in expulsion.

Excessive Absences

Missing school excessively, for any reason, most often negatively impacts student achievement. CHS reserves the right to require students who miss school excessively to make up all missed work after school or on Saturdays. Students missing 10 or more days of school during a semester will be required to make up missed work outside of school time until all work is completed. Students missing 15 or more days per semester may be dismissed from school for the remainder of the term. Only long-term and medically excused illnesses are grounds for relief from this requirement.

Tardies

Tardies are disruptive in classrooms, and if repeated and without valid excuse, indicate a blatant disregard for teacher authority. Each unexcused tardy will negatively affect the student's grade, by a loss of participation points. Disciplinary action by the teacher can also be expected. Repeated unexcused tardies will be handled by the administrator. Generally, 4 unexcused tardies in one class will count as an unexcused absence for that class, with resulting consequences. Excused tardies are only a problem if the reasons for them are initiated by the student and if they become frequent. Such tardies will also negatively affect a student's grade. Eight tardies, in the same class, will cause the final grade to be reduced to the next letter grade (i.e., A- to B+). Disciplinary action by the teacher can also be expected, and continued incidents will be handled by the administrator.

Hall Passes

Students are expected to remain in classrooms at all times. If a valid reason arises to leave class, the student must do so with teacher permission. Except in group instances, no more than one student is allowed out of a class at one time.

Leaving School Early

CHS is a closed campus. No student will be allowed to leave school grounds without parents' or parent-designee permission. Parents should notify the school by phone or email if children must leave for medical appointments or other reasons.

An exception is made for seniors who have an after school job. Seniors may leave school no earlier than 2:00 PM, as long as: 1) they have enough credits to graduate, 2) they have no classes scheduled for the last period of the day, and 3) they present a letter from their employer to the school stating that their job starts between 3:00 and 3:30 PM. It is against WA State Law for school-aged minors to work during school hours.

Students must notify the front office before leaving school early for any reason, even if it is excused.

Academic Information

Enrollment

CHS is open to all students who demonstrate a desire to abide by the educational and spiritual principles of the school, to maintain the high standards of Christian conduct as established by the board, and have the ability to do the required work.

Kindergarten Readiness – Each kindergarten-aged candidate will be administered a free developmental readiness screening prior to enrollment. Recommendations for entry will be based on the results of the testing. Early entry is possible only on the basis of a special consideration screening.

Entrance Policy - All new parents and the children they plan to enroll will be interviewed. The purpose of the interview is to determine the appropriateness of the fit between family and school. New students may be tested to determine exact grade placement.

Class Size Limit

A small teacher-to-student ratio is a plus for CHS students. Class sizes for kindergarteners are limited to 15 students, first grade to 22, and second through twelfth grade to 24. Currently, the average class size is 10-12 students.

Typical Secondary School Class Progression

Jr. High

Subject	Grade 7	Grade 8
Bible	*Discovering Our Amazing God*	*Discovering Who I am In Christ*
English	*English 7*	*English 8*
Social Studies	*American History/WA St*	*World Civilizations*
Math	*Math 7*	*Pre-Algebra*
Science	*Earth Science*	*Life Science*
Elective	*Typing & Computers*	*Greenhouse*
Fine Arts	*Choir/Drama*	*Choir/Drama*
Health/PE & Electives	*Health & PE*	*Health & PE*

Sr. High

Subject	Grade 9	Grade 10	Grade 11	Grade 12
Bible	*Bible Study Methods & Application*	*Church History & End Times*	*Christian Growth & Maturity*	*Apologetics & Personal Evangelism*
English	*English 9*	*English 10*	*American Literature*	*British Literature*
Social Studies	*World History & Geography*	*Elective*	*US History*	*American Govt. & Cont. World Problems*
Math	*Algebra 1*	*Geometry*	*Algebra 2*	*Adv. Math or Elective*
Science	*Physical Science*	*Biology*	*Chemistry*	*Physics or Anatomy*
Foreign Language		*Spanish 1*	*Spanish 2*	
Fine Arts	*Choir/Drama*	*Choir/Drama*	*Choir/Drama*	*Choir/Drama*
Health/PE & Electives	*Health & PE*	*Health & PE*	*Elective*	*Elective*

Grading Standards

The following percentages, grades and grade points are used school-wide:

%	Grade	Grade Point
93-100	A	4.0
90-92	A-	3.7
87-89	B+	3.3
83-86	B	3.0
80-82	B-	2.7
77-79	C+	2.3
73-76	C	2.0
70-72	C-	1.7
67-69	D+	1.3
63-66	D	1.0
60-62	D-	0.7
0-59	F	0

Grading Procedures

In grades K-3, no letter grades are given on report cards, rather a performance scale is used. In grades 4-6, letter grades are assigned for the first time. Letter grades are given in grades 7-12, with credits being earned and accumulated in grades 9-12 only. Parents may schedule conferences with teachers or administration anytime they consider them necessary or desirable.

Promotions/Graduations

Every year, CHS honors its kindergartners as well as its seniors when it comes to promotion or graduation. Each step is a milestone in a student's educational career and acknowledgment at those times is considered important. Seniors graduate the last week of May, while the kindergartners are promoted the first week in June.

Graduation Requirements

CHS requires the following criteria to be matched or exceeded in order to receive a high school diploma for graduation: (A "credit" refers to 150 hours of completed work in a given course, otherwise known as a full year's participation and successful completion. Partial credit is awarded for coursework that requires successful completion of less than a full year's participation.)

Courses	CHS Credits	WA 2019 Credits
English	**4**	**4**
Mathematics	**3**	**3**
Algebra 1	1	1
Geometry	1	1
Algebra 2 (or elective)	1	1
Social Studies	**3.5**	**3**
WA State History	*non-credit requirement	*non-credit requirement
U.S. History	1	1
World History	1	1
American Govt./CWP	1	0.5
Elective		0.5
Science	**3** (two lab)	**3** (two lab)
Career & Technical Educ.	**1**	**1**
Health (0.5) & Fitness (1.5)	**2**	**2**
Bible	**2-4***	**0**
Foreign Language	**2**	**2 (or PPR)**
Fine Arts	**1-2***	**1-2 (1 PPR)**
Electives	**1+**	**4**
Total credits	**24-27**	**24**

*Bible & Choir/Drama are required each year a student is in attendance
PPR = Personalized Pathway Requirement

Any student who enrolls after the freshman year will be required to fulfill the WA State requirements plus yearly expectations of CHS thereafter.

Honor Roll/Scholar's List

7-12th grade students who earn a 3.33 up to a 3.69 grade point average during any given quarter will be placed on the CHS honor roll. Students earning a 3.7 up to a 4.0 GPA will earn recognition as a member of the Scholar's List. All students meeting these requirements will be recognized for their achievements, and given a special reward for their efforts.

Valedictorian Requirement

The valedictorian of the graduating class is selected on the basis of the following: 1) 4 semesters in attendance during their junior and senior years at CHS, 2) highest grade point average amongst the graduating class, and 3) a cumulative grade point average of at least 3.5. If all of the above criteria are not met, no valedictorian will be selected.

Salutatorian Requirement

The salutatorian of the graduating class is selected on the basis of the following: 1) 4 semesters in attendance during their junior and senior years at CHS, 2) second highest grade point average amongst graduating class, and 3) a cumulative grade point average of 3.25. If all of the above criteria are not met, no salutatorian will be selected.

Homework

Homework is an integral part of the success of the CHS program, and gives students an opportunity to practice what they have learned outside of class time. Each teacher assigns homework according to grade level expectations and it is required to be completed on time.

Late Work

Meeting deadlines is very important at CHS. It is the bi-product of good time management. It is expected that all work be turned in on time, unless there is compelling evidence of influence outside of the student's control to justify the lateness. Assignments turned in late will receive a grade deduction.

Finals

At the end of fall and spring semesters, 7-12th grade teachers will administer comprehensive final testing in each academic class. Semester grades in each class will be based on the grades for the semester, usually constituting 80% of the total grade, with the final test counting for no more than 20%. All students 7th-12th must take Finals for each class given, both after 1st Semester and after 2nd Semester; no exemptions for those accumulating a 93% or higher during 2nd Semester class work.

Research Papers & Oral Reports

Over a period of four years, each CHS high school student should write no less than four research papers: two in English, one in social studies and one in science. Middle school students should write at least one research paper each year during their time in the seventh and eighth grades. Papers should follow M.L.A. style or A Beka Handbook guidelines.

In addition, all students will be required to give at least one oral report per year. Students are taught how to use Microsoft Word and Power Point in Jr. High so that they can use those tools in completing research papers or oral reports all through high school.

Academic Probation

If a student falls to a 1.5 grade point average by the end of the semester, he/she is then placed on academic probation for the following semester. If his/her grades are not brought up above 1.5 by the end of the probationary semester, he/she may not be allowed to remain at CHS.

Making up Failing Classes

Failed academic core classes must be made up. They can be made up in the following semester, during the summer break, or with approved on-line courses. Failed classes are taken very seriously at CHS. It is up to administrative and teacher discretion how and when the failed class can be made up.

Dropping Classes

Dropping classes, elective or otherwise, at CHS is generally discouraged. The drop is only acceptable if there is indeed an alternative available, it is in the best interest of the students' progress toward graduation, and parent and administrative permission is obtained. Any drop after four weeks will receive a withdrawal grade of "F".

Retention Policy

It is necessary in certain cases to hold students back from moving up to the next grade. This is done only after much effort to prepare any particular student to be successful for work in the next grade has failed. This decision is never taken lightly or done without much intervention and preventive work.

Annual Standardized Testing

Standardized testing is given annually each spring to students in grades K-10, using either the Stanford or TerraNova Testing provided by ACSI. CHS students typically score at or above grade level in all subject areas and compare very favorably with peers in public schools, often reaching into the top percentiles.

College/Career Counseling

CHS provides classes for graduating seniors to help them think through issues related to college, scholarships, ministry, employment, and personal responsibility after graduation.

School Technology

CHS offers a mobile computer lab to students in all grade levels, using portable laptops with built-in high speed wi-fi. A traditional computer lab is also available in the high school building. Technology is integrated into the curriculum starting in the elementary and continuing through high school. Upon graduation, CHS students are expected to be adept at using Windows-based

computers and be able to produce documents and presentations using Microsoft Office products such as Word, Publisher, and Power Point, as well as Google Suite programs such as Docs & Slides. In addition, most students will graduate having taken at least one online class elective to help prepare them for the modern college experience, and for entry into the work force.

Study Hall

Study hall at CHS is a privilege. Students are expected to make wise use of their study hall time to complete assignments and study for tests. No student may have more than one study hall per day. Seniors with extra time in their class schedule must take enough electives or online classes to meet the one study hall requirement. The school will pay for one approved online class for seniors. Any additional online classes will need to be paid for by the student in addition to regular tuition.

Library Services

CHS provides two small libraries for student and parent use, one in the high school building and one in the elementary. High speed internet access, newspapers, card catalog and periodical indices are among the resources provided.

Assemblies/Field Trips

Assemblies are used to highlight special speakers or groups that have appropriate Christian messages or other information that all children should hear. Parents are always welcome. These provide opportunities to enrich spiritual lives.

Field trips are taken throughout the school year, especially in the elementary grades, to enhance the learning opportunities in the classroom.

Chapel

Chapel is an important part of life at Christian Heritage School. It is an integral part of partnering with parents in the spiritual growth of their children. Chapel is held once per week, where guest speakers from local churches and ministries provide worship messages for a K-6th and a 7th-12th chapel. Student chaplains lead worship with

carefully chosen and practiced music appropriate for the intended message. Chapel dress is a requirement.

Bible Lessons/Memorization
Bible lessons are offered at CHS daily, which includes Scripture memorization. Lessons from the Bible are integrated into and applied to every aspect of the schooling experience as issues and needs arise. Regular biblical application is the only way to help students make it their life guidebook. It is a "… lamp to my feet and a light for my path" in life. (Psalm 119:105)

Special Education
CHS does not provide special education services, but teachers are often willing to accommodate special circumstances when appropriate intervention strategies are made and schedules can be worked out for students who need extra help.

Code of Conduct

Basic Behavior Rules
Jesus gave us two basic rules and told us if we followed them we wouldn't need to worry about the others because we'd be fulfilling them by default. He told us first to love God with all our hearts, all our souls, all our minds, and with all our strength. And He told us secondly to love one another as we love ourselves (Matthew 22:37-39). It's that simple. If we're doing those two rules, then we're doing all the others.

School Rules
Glorify God with your talk and actions.

Keep your hands and feet to yourselves.

Respect and obey all adults who have been placed in your life as authorities.

Be a good steward of all things.

Always be prepared with all you need for each day.

Classroom Rules

Courtesy and respect in word, thought, and deed are to be shown to your teachers and peers at all times.

Unless the class activity permits, noise is to be kept at a minimum so that the teacher can teach and the students can learn to the best of their ability.

Raise hands to speak in class or to be recognized by the teacher at all times. At no time are students to get up out of their seats without permission, or to call out in class without being called upon.

Enter and exit class in a quiet and orderly manner, taking care to not disturb others.

Elementary students, follow your teachers from class at the end of each day to go outside to catch your rides home. Student safety is paramount, especially when there are moving vehicles in the vicinity.

Salutes - Teachers require all students to participate each day in both the salute to the U.S. flag and the Christian flag. To get a copy of the salutes, please contact the school office.

Playground Rules

The same rules for behavior in the classrooms apply to the playground. Play and have fun but not at one another's expense. An adult supervisor will be on hand.

Hallways

When moving through the hallways at CHS, students are not to run or yell. Running and yelling are reserved for outdoors.

Special Assemblies, Rallies, Chapels

Students are to show respect for speakers and always give them their undivided attention. Respect is to be given during flag salutes and prayer at all times regardless of the place. Anything less is considered dishonoring to God and country.

Respect for Adults

The adults in the school (including volunteers) have complete authority over all students present. Students are expected to be cooperative, courteous, orderly, and respond positively to correction. Women are to be addressed as Mrs. or Miss, and men are to be addressed as Mr.

Property Care

CHS belongs to God, but He has given all of us stewardship over it. Respect and care for every aspect of CHS property as if you were responsible for its upkeep. Willful damage or destruction of school property will not be tolerated.

Locker Room and Locker Care

Students are directly responsible for caring for and properly maintaining their lockers in the halls and the locker room. These are not yours. They are God's. Take care of them for Him. The locker room after P.E. or athletic competition (whether at CHS or away in another school) is a reflection of your willingness to be good stewards of what God has provided for your convenience. Keep items off the floors, the showers clean, lockers closed and personal items put away.

Lunch Policy

CHS is a closed campus. Except for special arrangements, students will only be allowed to get their lunches when lunch begins. Except for special arrangements, lunches must be eaten in the cafeteria. Students are responsible for keeping the cafeteria clean. Working together each week, and sharing the load on a rotating basis, students are to see to it that the tables are cleaned and properly stored and that the floors are swept and mopped each day. This is to be completed before afternoon classes begin immediately following lunch at 12:20 PM. Tardies due to cafeteria clean-up are unexcused. Start early, finish on time.

Snacks

Due to the maintenance problems it causes, especially to carpets, no gum is allowed at CHS. Snacks may be purchased from the

vending machine and consumed between classes, during lunch and after school.

Signs, Banners and Other Student Displays

Signs, banners, plaques, pictures, or other displays the students want to hang or post must be done so only with administrative permission.

Weapons and Other Prohibited Material

Guns, knives, and other kinds of weapons or illegal materials or substances are not allowed.

Bullying

Causing unwanted pressure, stress or hardship on any other human being is not allowed at CHS under any conditions.

Public Displays of Affection

Students in dating relationships should be mindful of their interactions while at school, in order to maintain proper boundaries and behavior that is appropriate in a school setting. Physical contact should be limited and displays of affection are not acceptable at school. This includes all areas of our campus and during all school events.

STANDARDS OF DRESS

Rationale: Our standards for the dress code serve 3 important purposes:

1. Elevating our Standards. During school hours, we emphasize the importance of preparing children academically, socially, and spiritually for whatever career or ministry God may have for them. As such, we want our students to reflect the important nature of what happens here in the way that they dress. Our standards for the school environment are different from the casual way they may dress around the house or at play. CHS has adopted the phrase "Christian business casual" to emphasize the higher standard as the goal.

> *"**Do not conform to the pattern of this world**, but be transformed by the renewing of your mind. Then you will be able to test and approve what God's will is - his good, pleasing and perfect will." Romans 12:2*

2. Caring for Self & Others. Along with *what* we wear is *how* we wear it. CHS desires to teach our students how to present themselves in a way that shows we are honoring God in the way that we act and dress. We aim to minimize distractions to the educational process, and emphasize modesty and respect for our fellow brothers and sisters and Christ. When in doubt, ask if it is "neat, clean, and modest."

> *"Don't let anyone look down on you because you are young, but* ***set an example for the believers in speech, in conduct, in love, in Fatih, and in purity.****" 1 Timothy 4:12*

3. Accountability to Expectations. Following a standard of dress provides an opportunity to foster a heart that is willing to be obedient to expectations. The intention of the dress code to honor god in the way we dress means that our obedience to these set expectations is also honoring Him.

Should issues arise with following the standards of the dress code, the following steps will be taken:

- 1st offense: Discussion with the teacher and/or principal as a reminder and clarification of how the standard is not being met.
- 2nd offense: Parents/guardians will receive a phone call to clarify what the issue is.
- 3rd offense: Student will be asked to change before they may be allowed to return to classes. This could mean families bringing in a change of clothes, changing into available extra clothes from the school, or being removed from class for the day if proper clothes can not be found.

<u>Standards for ALL Students</u>

- **All clothing must be neat and clean with no holes, rips, distressing, or excessive fading.** (Neat, clean, and modest).
- **Hats are not to be worn in the building** during normal school hours.
- **Sweatshirts (hoodies) are casual wear and should not be worn in the building.** Outdoors for recess or PE is acceptable, but must be removed upon entering the building. Dressing clothing that has a hood is acceptable, but no hoods should be worn upon the head at any time.

- **Acceptable outerwear that may be worn inside:** sweaters, a light coat or jacket, or a zippered fleece.
- Heavy snow coats should be removed and appropriately stored upon entering the building.
- **CHS team jackets and apparel** may be worn as determined by the athlete's coaches, or on Christian t-shirt day. CHS polos may be worn anytime.
- **Shoes: Dress boots or shoes are encouraged,** bur more casual can be acceptable (except on chapel days). If shoes are more casual, they still need to be a step-up from gym/athletic shoes and should still reflect an elevated standard of dress, be clean, and not distract from the rest of the "business casual" outfit.

DRESS STANDARDS FOR BOYS

Hair:

- Hair must be neatly trimmed, and not extend over the eyes, below the middle of the ear, or past the collar of the shirt.
- The face must be clean shaven.

Shirts:

- All shirts must have a full collar, buttons, and sleeves. Polo shirts are acceptable.
- NO t-shirts. This includes plain t-shirts, graphic t-shirts, and any shirts with pictures or words. Small logos on polos are acceptable. No active/athletic wear.
- Shirts should be tucked in, in most cases. Some buttoned or polo shirts designed to be untucked may be, as long as they do not extend past mid-hip and still appear neat and not sloppy.

Pants & Belts:

- Dress pants, khakis, and dress denim (black) are the standard.
- NO blue jeans, sweats, athletic pants, camouflage, or any other sports or casual wear.
- Slim fit pants are acceptable as long as not excessively tight fitting.
- A belt must be worn at all times, with the exception of students in grades K-2.

Shoes:

- Dress shoes or boots are encouraged.
- NO sandals or crocs.
- NO gym or athletic shoes except during PE.
- Grades K-6 may wear tennis shoes.

DRESS STANDARDS FOR GIRLS

Hair & Makeup:

- All hairstyles must be distinctively feminine. No brightly colored hair dyes.
- Makeup, jewelry, and other accessories should be worn in moderation and in a way that does not draw excessive attention to oneself.

Shirts:

- Shirts & tops should reflect the business casual standard. This includes dressy tops, sweaters, button up shirts, nice blouses, etc.
- NO t-shirts. This includes plain t-shirts worn by themselves, graphic t-shirts, any shirts with pictures or words. Small logos on polos are acceptable. No active/athletic wear.
- Tops with patterns need to be appropriate for business casual, not outdoor wear.
- Modesty: Necklines must not reveal any cleavage. Sleeves must be cap sleeve or longer. No form-fitting or see-through clothing. Tops must overlap the waistline.

Pants, Skirts, & Dresses:

- Dress pants, khakis, dress denim (black), skirts, and dresses can be worn in any color.
- NO blue jeans, sweats, athletic pants, camouflage, or any other sports or casual wear.
- NO LEGGINGS. Leggings may only be worn under a skirt or dress that meets the appropriate length requirement.
- Denim jackets and denim skirts are acceptable as long as they meet the other guidelines.
- Modesty: No low rise pants. Slim fitting pants are acceptable as long as they are not excessively tight (they should not fit like a legging). Materials of skirts & dresses should not be form-fitting or see-through. Skirts & dresses should be knee-length or longer. No slits more than 2 inches above the knee. Dress necklines should not reveal any cleavage.

Shoes:

- Dress shoes, boots, and dressy sandals are encouraged.
- NO crocs, flip-flops, or other athletic sandals.
- NO gym or athletic shoes except during PE.
- Grades K-6 may wear tennis shoes.

CHAPEL DAY DRESS STANDARDS

Rationale: The intention for Chapel Day dress standards is that we prepare ourselves for the importance of gathering together in worship and hearing God's word. The elevated dress standards are designed to intentionally set apart Chapel days in order to prepare our hearts and minds for the time we will spend together collectively in the Lord's presence.

CHAPEL DRESS FOR BOYS:

- Pants must be dress slacks - NO DENIM.
- Shirts must be button-up shirts with collars, sleeves, and a coordinating tie. No polos.
- Dress shoes or dress boots must be worn (no casual shoes).
- All shirts must be tucked in, regardless of style. Belts must be worn.
- All other dress and modesty requirements still apply.
- Students in grades K-2 are exempt from wearing a belt and/or tie.

CHAPEL DRESS FOR GIRLS:

- Girls must wear a dress or skirt.
- When a skirt is worn, the coordinating top should reflect the elevated dress standard.
- Dress shoes, sandals, or boots must be worn (no casual shoes).
- All other dress and modesty requirements still apply, particularly dress/skirt length.

SPECIAL OCCASIONS & PERFORMANCE ATTIRE

- For special performances and events, all modesty and dress standards apply.
- Special occasions may require additional dress standards (ex: black pants with a black shirt & tie, black dress or black skirt and top). Students in grades 7-12 will be informed of the specific required attire in advance of any events.

Christian T-shirt Day

One day per month, the ASB sponsors a Christian T-shirt Day. On this day, students are allowed to wear blue jeans and a t-shirt with sleeves that promote a Christian ministry or theme. CHS Patriot gear is also acceptable. All other dress and modesty requirements apply.

Spring Banquet

At a minimum, Chapel Dress is required, although semi-formal/ formal attire is generally the norm. Any prom-style dresses used must meet the following minimum modesty standards:

- Cannot show any cleavage.
- Cannot have a backline open beyond the mid-back.
- Cannot have any cut outs that reveal any part of the abdomen.
- Cannot be made of form-fitting, see-through, or revealing material.
- The hemline or any slits in the dress must not be higher than mid-thigh.

If there is any question about the appropriateness of any given dress, girls are required to have an appropriate staff member inspect the dress BEFORE the event to make sure it meets modesty requirements.

As is the practice in other schools, including public schools, if a student comes to Banquet in a dress that is determined by school staff to be inappropriate, she or he will not be allowed to participate in the Banquet and will be required to return home for the remainder of the evening.

PE Dress/Sports Practice

Personal shorts and sweats can be worn for PE as long as they are no more than 2 inches above the knee. Shorts and pants must be loose fitting. No biker's shorts, yoga pants, or any other tight active wear.

School sports uniforms cannot be worn for PE.

Athletic and tennis shoes are ok for PE only.

All students must change out of PE clothes and back into school dress before the end of the PE period.

Clothing worn to practice sessions must meet PE Dress requirements. No other attire may be worn to sports practice.

School Sports Uniforms
Students must wear an appropriate school-issued sports uniform for any school sports events.

Due to the conventions of certain athletic attire, school sports uniforms may have slightly different modesty requirements than standard school dress. Thus, sports uniforms can only be worn to school sports events. Uniforms must be returned to the school cleaned and in good condition at the end of the sport season.

Disciplinary Consequences

Disciplinary consequences are assigned out of love for those students who misbehave and are designed to teach them the error of their ways. The ultimate goal of discipline is to help students become self-disciplined and personally responsible for their behavior. They are assigned in response to *minor*, *serious*, and *major* problems.

At school, teachers are the front line disciplinarians with constant contact with the Administrator. If a student refuses to change misbehavior after repeated attempts by the teacher using their classroom discipline policies, then the Administrator will step in. However, serious or major disciplinary situations go directly to the Administrator. Teachers and the Administrator may choose any reasonable course of disciplinary action to handle incidents with students. It is the stance of the school that any disciplinary action should fit the misbehavior and be of an instructional nature. It is also the stance of the school that parents be contacted about any repeated minor problems and all serious or major problems.

Minor problems - Talking without permission, tardies, homework not done, dress code violations, gum chewing and the like.

Serious problems - Repeated disobedience to teachers, rebellious attitude, cheating, truancy, profanity, smoking, stealing, lying and the like.

Major problems - Sexual immorality, drugs or alcohol, weapons, fighting and the like.

Specified Consequences
For minor problems, consequences like teacher conferences, school service projects, recess detention, privilege loss, calls home, seat confinement, after school detention and the like are most appropriate.

For serious problems, consequences like in-school suspension, having a parent accompany a student to school for a day and the like are most appropriate.

For major problems, consequences like suspension and expulsion are most appropriate.

Behavioral Probation
In place of suspension, a student may be placed on behavioral probation if the point is reached where the student has recognized the error of his/her ways and wants to turn from them. Putting a student on behavioral probation (like with academic probation) alerts parents, as well as a student, that the problem is serious and needs attention. Following probation the decision to continue at CHS or to be withdrawn must be made.

Student Athletics

Athletic Programs
In addition to regular physical education programs, CHS offers interscholastic athletic competition for students in grades 5-12, including soccer, volleyball, basketball, and track and field.

Athletic/Activities Eligibility
Eligibility for any extracurricular activity will be determined prior to participation, at the end of each grading period, and at the end of each week of participation (no D or F grades will be allowed).
For varsity athletics, participants must meet all League requirements.

For all other activities and athletics, a minimum grade point average of 2.0 for the preceding grading period is mandatory. And

maintaining passing grades in all classes during the competitive season or program is a must.

In addition to meeting academic requirements, students cannot participate in school sports unless all sports fees have been paid, and an updated sports physical is on file with the office.

Athletic/Activity Probation

It is sometimes necessary to restrict the students' participation or to suspend them for a time. As for meeting the minimum grade point average, probation will be lifted the as soon as the new GPA meets or is above standard. As for the weekly monitoring of student progress and classrooms, the first report of any failing grade during any given week will result in only a warning being given that grades need to come up. A second report will result in a week's suspension from participation. A third report will result in termination from the program. Reinstatement for participation in the next available activity will be based on current grade status at the time of the new program.

Physical Exams

Each year students participating in athletic events must have a physical examination on file with the school office. Sports physicals are valid for 2 years. It is the responsibility of parents to make sure that physicals are up-to-date. Students will not be able to participate in school sports or practices without an up-to-date physical on file.

Insurance

All students are covered by the school's accident insurance policy. This policy covers students during field trips, sports activities, or other school-sponsored events.

Sports Fees

The school charges a $75 sports fee per Jr. High sport and a $100 per sport Sr. High sports fee. These fees generally cover the cost of referees and tournament costs. Sports fees must be paid in full before a student can practice or play on a CHS sports team.

Student Activities

Associated Student Body Council

The elected members of the ASB Council are responsible for organizing a number of school activities. Another purpose is to represent the wishes and desires of the K-12 student body. Still another purpose is to model servant leadership and maintain high spiritual standards. The ASB Council consists of a president, vice president, secretary, treasurer, and up to two chaplains. Also included are class officer representatives, typically the class presidents.

Servanthood Discipleship/Projects

Putting God's Word into practice is an important part of the CHS Christian experience. During the year students participate in various servanthood projects, such as neighborhood cleanup during the 30-Hour Famine. The nature of the project is determined by administration/staff. If an actual discipleship group is formed, students may get involved in projects of their own choosing outside school time.

Yearbook & Student Journalism

While this is an elective class for credit, it is a special opportunity for students to work with staff to publish a quality yearbook. Students should expect to spend some time outside of school on the yearbook.

Depending on student interest and ability, a school newsletter or newspaper may also be published with administrator approval.

Student-of-the-Week

One student is chosen by teachers each week as those exemplifying academic achievement or Christ-like character, to honor them for classroom and school activities. Their picture with a write-up will be published in the Davenport Times and Cheney Free Press. Students chosen for Student-of-the-Week will also have their names placed in a monthly drawing for a free $10 pizza card.

Academic Competitions

When available, CHS can compete at various grade levels with other schools in various ACSI events such as Math Olympics, Spelling Bee,

and Speech Meet. This effort complements the athletic programs and provides a means of motivation for striving for excellence in regular class work in a manner which glorifies God.

Class Fund Raising

In order to not overburden the CHS family with fundraising requests, students in grades K-10 cannot conduct fundraising activities, except in special cases approved by the Administrator.

Students in grades 11-12 can conduct two formal fundraising activities upon the approval of the class adviser and the principal. They also will be involved with concessions and raffles during sporting events throughout the year. The ASB Council itself may conduct a maximum of three formal fundraising activities.

Fund raising is not encouraged for just personal class consumption. They are encouraged to think about and meet the needs of others through projects, missions, community projects, ministry opportunities and individual needs.

Fall Retreat

Students in grades 7-12 participate in a three-day retreat each fall. It counts as the first three days of school for students. Guest speakers and worship leaders emphasize a particular scriptural theme for the school year that students can follow. It is a special spiritual and social time for students to get the year started off on a positive foot.

CHS Carnival

Around Halloween, the CHS associated student body puts on a children's carnival as an alternative activity to the traditional trick or treat. The carnival is advertised throughout the surrounding communities and is open to all children.

Musical Performances

Throughout the year, students in all grades produce musical performances to showcase their theatrical and musical talents, and also at times to be a witness to those in the audience about the saving power of Jesus Christ. Annual performances typically include Veteran's Day, Christmas, and Spring Theater.

Bowl-A-Thon

The CHPA organization annually sponsors a Bowl-A-Thon fundraiser to provide resources for special classroom and school use, including scholarships for graduating seniors.

Spirit Week

During the basketball season, ASB officers plan and conduct a week's worth of celebration activities leading up to a designated home basketball game.

30-Hour Famine Project

Students in grades 7-12 annually participate in a 30-hour famine project to raise funds for needy children somewhere around the world. Students in 7-12 participate in an actual overnight fast, with speakers and activities focused on spiritual growth.

Spring Banquet

Each year in May, the 9-12 graders have a Spring Banquet, organized by the Junior Class, in order to honor the seniors. This is a special event, usually at a nice restaurant, and students who attend will be required to pay for their meal and attire.

Senior Trip

In the spring (or after graduation), the senior class spends one last time together at some approved location. If taken during the school year, the seniors are allowed two school days for this adventure, so often it is done over a weekend where four days can be utilized. The seniors do all their own fundraising for this trip and plan out all the details. A preliminary budget and itinerary is submitted to the school administration for approval.

Track & Field Day

Each spring, students in grades 7-12 treat all students in grades K-6 to an afternoon of track and field competitions. Ribbons are awarded to the top three winners in each event for each class.

End-of-Year Roller Skating Party

On the last day of school each year, students in grades K-12 receive their report cards in a unique fashion…at a roller-skating rink. All students (K-12) and their families are invited to end the year together.

CHS Symbols

School Colors
Red, White, and Blue

School Mascot
Patriots

School Fight Song
"Onward, Patriots," sung to the tune of "On Wisconsin."

School Verse
"… To prepare God's people for works of service, so that the body of Christ may be built up until we all reach unity in the faith and in the knowledge of the Son of God and become mature, attaining to the whole measure of the fullness of Christ." Ephesians 4:12-13.

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